



# CITY OF HOUSTON

## Job Posting

Applications accepted

ALL PERSONS INTERESTED

Job Classification

Breastfeeding Peer Counselor (Multiple)

Posting Number

PN# 109976

Department

Health & Human Services

Division

Neighborhood Services

Section

WIC Program

Reporting Location

8000 N. Stadium Dr., 3<sup>rd</sup> Floor

Workdays & Hours

M - F, 8 a.m. - 5 p.m.\*

\*Subject to change

**DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

Under close supervision, promotes breastfeeding as the optimal method of infant feeding among WIC participants.

**CORE FUNCTIONS**

- Counsels pregnant and breastfeeding women one-to-one and new mothers in the hospital and on the telephone. Documents counseling sessions and follow-ups.
- Teaches and participates in breastfeeding classes. Establishes and facilitates breastfeeding support groups.
- Actively promotes breastfeeding at WIC site and in the community.
- Complies with state and local breastfeeding policies and procedures, including issuing and tracking breast pumps.
- Performs other duties as assigned when not scheduled for breastfeeding duties.

**WORKING CONDITIONS**

The position occasionally requires stooping, bending, and light lifting, such as three (3) or four (4) reams of papers or books (up to 20 pounds or an equivalent weight) may be required.

**MINIMUM EDUCATIONAL REQUIREMENTS**

Ability to read, write, add, subtract, and follow oral and/or basic written instructions as might normally be acquired through 9 to 11 years of formal schooling. No special knowledge of any subject area or technical field is required.

**MINIMUM EXPERIENCE REQUIREMENTS**

Three (3) months of personal breastfeeding experience are required.

**MINIMUM LICENSE REQUIREMENTS**

A valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP2-2) and a certificate of completion from the Texas Department of Health (TDH) for a 20 hour Counselor training course.

**PREFERENCES**

- High School graduate or equivalency and have had exclusively breastfed at least one (1) infant.
- Good verbal and written skills.
- Bilingual skills preferred (English/Spanish).

**SELECTION/SKILLS TESTS REQUIRED**

None

**SAFETY IMPACT POSITION**

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if candidate is promoted into this position, he/she must pass an assigned drug test.

**SALARY INFORMATION**

**GRANT FUNDED POSITION**

Grant positions are dependent upon continued available funds. If funding is no longer available, employee may be laid off or transferred. Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range is:

**Salary Range - Pay Grade 7**  
\$800 - \$1, 122 Biweekly    \$20, 800 - \$29, 172 Annually

**OPENING DATE**

April 19, 2006

**CLOSING DATE**

April 25, 2006

**APPLICATION PROCEDURES**

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1<sup>st</sup> floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 794-9142. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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